

**REGULAR MEETING  
BOARD OF COMMISSIONERS  
HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT (HISID)  
Monday, November 21, 2016**

The Regular Meeting was held at the District Office and was called to order by **CHAIR BILL NOONAN** at 9:00 a.m. Present for roll call were **COMMISSIONERS LINDA GRAVES, NITA HOLLEY, DAN KEES, DAVID MAKIDON, AND BILL NOONAN**. A quorum was declared with 5 Commissioners present.

**APPROVAL OF AGENDA:**

**COMMISSIONER KEES** stated that the Trails Master Plan is not quite ready so agenda item 11B2 can be deleted. **COMMISSIONER GRAVES** moved to approve the agenda as modified. **COMMISSIONER KEES** seconded. Motion carried unanimously.

**APPROVE MINUTES:**

**COMMISSIONER KEES** moved to approve the minutes from the Regular Meeting of October 17<sup>th</sup>, 2016 the Nomination Meeting of October 17<sup>th</sup>, 2016, and the Regular Meeting of October 24<sup>th</sup>, 2016. **COMMISSIONER HOLLEY** seconded. Motion carried unanimously.

**CEREMONIAL:** District Manager Lawrence Blood stated that our new Deputy Casey Trost is not in attendance but that our previously assigned Deputy was promoted and will be Deputy Trost's boss.

**ANNOUNCEMENTS:** none.

**PUBLIC COMMENTS:** Kathy Bischoff, 50 Bandy Drive, requested the Board to contact the State and/or County election board regarding the very long wait times at the General Election November 8<sup>th</sup> held at the Country Club. **COMMISSIONER NOONAN** stated that he has a meeting scheduled for December 2<sup>nd</sup>.

**10. REPORTS**

**A) Approve Financial Reports:** **COMMISSIONER KEES** moved to approve the financial reports for October 2016. **COMMISSIONER HOLLEY** seconded. Motion carried unanimously.

**B) Trails Ad Hoc Committee Report:** **COMMISSIONER KEES** reported that the primary purpose of the Ad Hoc Committee was to prepare a master plan which is 95% complete, so the committee meetings are winding down. Since the master plan is not totally complete, Business item 11B2 will be postponed.

**C) Golf Ad Hoc Committee Report:** **District Manager Lawrence Blood** reported that the Ad Hoc Committee, comprised of golfers and non-golfers, has been meeting for about 7 months. One of its main purposes is to decrease the subsidy from assessments used to fund the golf courses. Three goals set by the committee: (1) End the private vs. semi-private issue. (Achieved by adopting Regulation 2016-004 deeming the courses semi-private.) (2) Increase

revenue; and (3) Increase awareness. Several ideas are being discussed for the last 2 goals including but not limited to: a business pass; business outings; golf lessons; and making the 9-hole course a par 3 course.

**COMMISSIONER MAKIDON** moved to move item 11B1 before item 11A1 so that Mr. Dehnhardt could give his presentation. **COMMISSIONER KEES** seconded. Motion carried unanimously.

**11B. NEW BUSINESS:**

**1) Jeffrey Dehnhardt, P.E. Engineering Services, Inc. (ESI) – preliminary engineering for Stateline Drive.** Mr. Dehnhardt stated that Stateline Drive is experiencing distress in areas and he believes it is due to the water line running below the street. He is proposing water and sewer line replacement and then road repairs. Funding assistance is more likely with infrastructure focus rather than just the road repairs. A Preliminary Engineering Report (PER) would go to the Water/Wastewater Advisory Committee. If they approve it they would recommend funding sources. State and federal funding sources usually require an Environmental Impact Study (EIS). Mr. Dehnhardt anticipates 45% of the cost of the project will be funded from agencies such as the USDA and Arkansas Natural Resources Commission, and the balance paid with a low interest loan. The PER would include all of Stateline Drive from Holiday Island Drive to the Missouri border (approximately 2 ¾ miles). Construction would be divided into probably 3 phases with the initial phase of about ¾ mile running in the ball park of \$2,000,000 to \$3,000,000 to complete. The cost of the PER is \$30,000 and the EIS \$15,000. Billing for the reports would be delayed until funding is acquired. Discussion continued.

**COMMISSIONER KEES** moved to proceed with the preliminary engineering by ESI. **COMMISSIONER GRAVES** seconded. Motion carried unanimously.

**11A. OLD BUSINESS:**

**1) Regulation 2016-005, Delegating Authority to Sign Deeds (2<sup>nd</sup> Reading).**

**COMMISSIONER KEES** read the Regulation by title. **COMMISSIONER GRAVES** moved to approve the Regulation on 2<sup>nd</sup> reading. **COMMISSIONER MAKIDON** seconded. Motion carried unanimously.

**2) 2017 Budget.**

**COMMISSIONER KEES** summarized that the Board has balanced the budget by, among other actions, intending to suspend rolling stock depreciation for 2017. **COMMISSIONER GRAVES** stated that the Water/Wastewater Department and its proposed capital improvements are now funded exclusively by water/wastewater income. **COMMISSIONER KEES** moved to approve and accept the 2017 Budget. **COMMISSIONER GRAVES** seconded. Motion carried unanimously. **COMMISSIONER KEES** moved to suspend rolling stock depreciation for 2017. **COMMISSIONER HOLLEY** seconded. Motion carried unanimously.

**11B. NEW BUSINESS:**

**2) Adopt the Trails Master Plan.** – postponed.

**3) Regulation 2016-006, prorating activity cards for new property owners.**

**COMMISSIONER KEES** read the Regulation. **COMMISSIONER HOLLEY** moved to approve the changes to Section 5-32(b) of the Code of Regulations on first reading. **COMMISSIONER GRAVES** seconded. Motion carried unanimously.

**4) Regulation 14, Amendment #7, Amending Chapter 32. Utilities, Water and Sewer Service.** **COMMISSIONER KEES** read the proposed changes to Regulation 14.

**COMMISSIONER MAKIDON** moved to remove the work “voluntary” and approve the amended changes. **COMMISSIONER HOLLEY** seconded. Motion carried unanimously. Discussion continued. **COMMISSIONER MAKIDON** moved to rescind his first motion. **COMMISSIONER GRAVES** seconded. Motion carried unanimously. **COMMISSIONER MAKIDON** moved to approve Amendment 7 to Regulation 14 after removing the work “voluntary” from the section header and in paragraph (f)(4); and also deleting paragraph (f)(4)(a). **COMMISSIONER KEES** seconded. Motion carried unanimously.

**5) Regulation NC-2016, #2 providing for a levy against assessed benefits for 2017.**

**COMMISSIONER KEES** read the Regulation by title. **District Manager Blood** explained this is the document which sets the assessment rates for 2017. After approval it must be published in the paper and 30 days given to the public to comment. **COMMISSIONER GRAVES** moved to approve the Regulation on an emergency basis providing for both first and second readings today. **COMMISSIONER MAKIDON** seconded. Motion carried unanimously.

**6) Approve agreement with Carroll County Sheriff to provide law enforcement services for 2017-2018.** **District Manager Blood** explained this is a contract for 2 years at the same rate we are currently paying the County for a dedicated deputy. Discussion followed.

**COMMISSIONER KEES** moved to approve the District Manager to enter into the agreement with the Sheriff's office. **COMMISSIONER MAKIDON** seconded. Motion carried with 4 Ayes, **COMMISSIONER HOLLEY** voting Nay.

**7) Stateline Drive/Wild Turkey Drive stop sign – Rebecca Sherman.** Rebecca Sherman, 96 Stateline Drive, stated that the District does not have authority to put the stop sign on her property nor to cut trees which are on her property. **District Manager Blood** stated that after a site visit and further research, the District has the authority and responsibility to maintain line of site at intersections within a 50 foot right-of-way. The existing stop sign is within the 50 feet although it will be moved (within the 50 feet) to meet state standards, and trees will be trimmed within the 50 feet for safety.

**PUBLIC COMMENTS:** none.

**COMMISSIONER COMMENTS:**

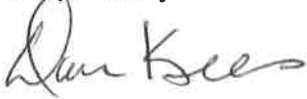
- This Wednesday there is a golf volunteer meeting at noon.
- The Fire Department will participate in the Eureka Springs Christmas parade December 2<sup>nd</sup>.
- The Fire Department will have a Christmas tree at the Crescent Hotel.
- The Pro Shop Grill will have a New Year's Eve prime rib dinner for about 30 people. Reservations required.
- Early voting for 2 commissioners starts today.

**COMMISSIONER AGENDA SCHEDULING:**

- No Meeting November 28<sup>th</sup>.
- December 6<sup>th</sup> Special Meeting to open and close voting and other business as needed.
- December 7<sup>th</sup> Special Meeting to swear in new commissioners.

**ADJOURN:** COMMISSIONER MAKIDON moved to adjourn. COMMISSIONER GRAVES seconded. Motion carried unanimously. The meeting was adjourned at 12:40 p.m.

Respectfully Submitted,



Dan Kees, Secretary, Holiday Island Board of Commissioners

*Approved: December 6, 2016*