

**REGULAR MEETING  
BOARD OF COMMISSIONERS  
HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT (HISID)  
MARCH 15, 2021**

The Regular Meeting was held at the District Office and on Zoom 98268186875 and was called to order by **CHAIR BOB DYAR** at 9:00 a.m.

**ROLL CALL:** Present for roll call were **COMMISSIONERS, BOB DYAR, SUZANNE CHILDERS, DAVID ORR, DALE KELLISON, and KEN BROWN.** A quorum was declared with all commissioners present.

**APPROVAL OF AGENDA:** **COMMISSIONER BROWN** moved to approve the agenda, amending #4 under New Business be delayed until after Public Comments. **COMMISSIONER CHILDERS** seconded the amended agenda. It was also noted the Deputy report will be later once he can attend the meeting. Motion carried unanimously.

**APPROVE MINUTES:** **COMMISSIONER BROWN** moved to approve the minutes of January 19, 2021. **COMMISSIONER KELLISON** seconded the motion. Motion approved unanimously.

**CEREMONIAL:** None

**ANNOUNCEMENTS:** Barbara Talbot, 9 Horseshoe Drive, had several announcements: 1) The rolling vehicle parade scheduled for St. Patrick's Day will be rescheduled to Saturday, March 20<sup>th</sup> due to threatening weather; 2) The first Bass Tournament will be held on Saturday, March 20<sup>th</sup> at 6:00 a.m.; 3) The Corazon Grill is having all you can eat fish fry starting at 10:30 am through 7:00 pm, and 4) The Holiday Island Chamber News will be interviewing Koln Paulk on April 8 promoting the Marina.

**PUBLIC COMMENTS:** None

**REPORTS:**

**A) January 2021 and February 2021 Financial Reports**

**COMMISSIONER BROWN** asked **DISTRICT MANAGER BLOOD** what percent of the annual assessment is paid during Spring. **DISTRICT MANAGER BLOOD:** Compared to prior years, one-third of the payments come in each payment period, April, July, and October. Most late payments are from vacant lots. The first step to deal with Covid situations, we stopped utility shut-offs and late payment penalties on water bills, starting them again on April 1, 2021. **COMMISSIONER CHILDERS** moved to approve January 2021, and February 2021, financials. **COMMISSIONER BROWN** seconded the motion. Motion approved unanimously.

**B) District Manager Report**

**DISTRICT MANAGER BLOOD:** Even though Marilyn Clave is retired, she still works hourly as needed. I congratulate Marilyn on her retirement and thank her for her years of service and she will be missed. The 2020 audit preparation has started. On April 22, 2021, the auditors will be here. Assessments were sent out last Thursday, March 11. We are reorganizing our administrative staff to create positive changes for the District and will not be filling Marilyn's position. Covid requirements will be changing in April. We've added a "Problem Form" to our District website to help report potholes,

etc. Mayor Kees and **DISTRICT MANAGER BLOOD** formed a lease agreement to be reviewed by the City Council and the District Commissioners. Senator Ballinger and Representative Breaux helped get Senate Bill 416 passed to allow GIS data to be used by the Treasury Department and then on to the Census Bureau for becoming a City. Administrative support in the lease agreement is very minimal including phone calls, mail, newsletter announcements, and minimal janitorial services. The lease amount is \$1,212.00 per month and can be adjusted until the money comes into the Town. **DISTRICT MANAGER BLOOD** listed the breakout of costs resulting in the agreement for a total annual cost of \$14,544.00. Mayor Kees explained the census procedures regarding turnback funds and sales tax dollars due and payments received, once the governor signs the Bill. The budget will need to be reviewed, due to the delay in getting funds from the county and state. **DISTRICT MANAGER BLOOD:** Water and Sewer plans for 2021 will continue with installing PRVs. A large leak in January is still not found. They continue to look for leaks in the high-pressure zone. Numerous water meters were replaced due to the thawing out after the freeze. Mayor Kees reported on the Department of Transportation grant. The \$250,000.00 maximum grant has increased to \$300,000.00. With the Town of Holiday Island being a first-time applicant, chances of getting it are likely. Hawk Drive is the major project along with the three sections of State Line that we haven't paved. Completely repaired by the Department of Transportation, including the project design, bidding, engineering, state standards, with the estimate of \$631,500.00 at no additional cost to the Town or HISID. The next step is to pass the request on to a committee of small-town mayors and is likely to be approved this year with the work being done next year. This grant is in addition to the turnback funds to be received from the state.

### C) Deputy Report

Deputy Aaron Ingles reported 145 calls in January and 149 calls in February with 28 accidents due to the weather.

## BUSINESS:

A) OLD BUSINESS: None

B) NEW BUSINESS:

### 1) Holiday Island Fire Department Reorganization Plan

Fire Department Chief Chris Ledeker reviewed his education, previous employment, his responsibilities as Fire Chief including fiscal responsibility, and plans for reorganizing the Department through meeting objectives and adjusting work schedules. He reviewed area comparisons using 48/96 shifts, pros and cons of 48-hour shifts. Alex, from the Fire Department, spoke on the competition involved in pay, work hours, and shift assignments between various local fire departments. Chief Ledeker reviewed the Fair Labor Standards Act and the 2021 Budget. The Insurance Services Office rates a fire department with a score of (1) as highest and (10) as lowest. There has not been an ISO rating for eight years. The current Holiday Island rating is (5). What the ISO looks at is personnel, training requirements, membership in the National Fire Department Association standards, firefighter duties, response time, community outreach, water supply, national fire statistics, and an average of fire personnel. Chief Ledeker showed a brief video showing how fast a fire can escalate. He pointed out the National Residential Fire Fatality Statistics, EMS statistics, the average age of fire personnel, **COMMISSIONER BROWN** asked about replacement equipment. **COMMISSIONER ORR** asked the Chief to develop a list of needs, price, and prioritize needs for ISO purposes and the amount of reduction a lower rating would impact homeowners and their cost of insurance. **COMMISSIONER ORR** moved

to endorse the proposal for a 48-hour shift schedule of the Fire Chief. **COMMISSIONER BROWN** seconded. The motion passed unanimously.

**2) Discussion on Amenity Reopening (COVID-19)**

**DISTRICT MANAGER BLOOD:** I have always made decisions regarding Covid compliance. We've taken all precautions for safety. Starting April 1, 2021, we will be opening the dining room for 16 people. The swimming pool involves a loss of revenue to stay closed. Loren Bernstein and Janice Murphy commented on their ability to function under current guidelines for a restaurant and private pool. Janice asked if since we have become a city, whether the pool is to be considered private or public. **DISTRICT MANAGER BLOOD** confirmed the pool will remain private. **COMMISSIONER ORR** asked to move the discussion to next month's agenda and follow CDC requirements at that time. **COMMISSIONER BROWN** agreed that further discussion needs to be made on the usage of our amenities by property owners vs. renters.

**3) Regulation 2021-001, Amending Chapter 32 Water and Sewer Service**

The first reading to amend Regulation 2021-001 determining what portion of the Water and Sewer Service the District is responsible for and which portion is the property owner. This is not a change, but a clarification. A second reading is required. **COMMISSIONER ORR** moved to approve the first reading of Regulation 2020-001. **COMMISSIONER CHILDERS** seconded the motion. The motion was approved unanimously.

**PUBLIC COMMENTS:** Janice Murphy, 7 Hillcrest Drive: Janice thanked the HISID staff during the severe weather. She also thanked **COMMISSIONER DYAR** for his summary of the meetings and conditions involving transportation in the newsletter.

**COMMISSIONER COMMENTS:**

**COMMISSIONER AGENDA SCHEDULING:**

Monday, March 22, 2021	9:00 a.m.	Special Meeting for bid opening
Monday, April 19, 2021	9:00 a.m.	Regular Meeting

**4) Executive session for the purpose of considering employment, appointment, promotion, demotion, disciplining, or resignation of an employee.**

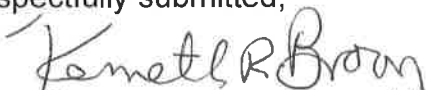
The meeting moved into Executive Session at 12:23 p.m.

**CHAIR DYAR** called the meeting to order and out of Executive Session. The Executive Session was held to discuss staffing issues within the HISID District office regarding the retirement of Marilyn Cleave. The decision was to not replace that position at this time.

**ADJOURNMENT:**

**COMMISSIONER KELLISON** moved to adjourn. **COMMISSIONER CHILDERS** seconded. Motion carried unanimously. Meeting adjourned.

Respectfully submitted,



Kenneth R. Brown, Secretary, Holiday Island Board of Commissioners