

A REGULATION AMENDING CHAPTER 2 OF THE CODE OF REGULATIONS OF THE HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT TO INCLUDE THE ESTABLISHMENT OF A CODE OF CONDUCT FOR THE HOLIDAY ISLAND SUBURBAN DISTRICT BOARD OF COMMISSIONERS.

WHEREAS, The Holiday Island Suburban Improvement District Board of Commissioners currently does not have a regulation which would establish a code of conduct, and;

WHEREAS, It is in the best interests of all individuals to maintain respect and dignity while interacting with each other, staff and public, and;

WHEREAS, The Holiday Island Suburban Improvement District Board of Commissioners shall hold themselves accountable to the following principles and guidelines under penalty of removal as stated in Chapter 2 – Administration, Article II. – Board of Commissioners Section 2-31. – Structure.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT, ARKANSAS:

The following provisions of Chapter 2, Administration of the Code of Regulations of the Holiday Island Suburban Improvement District, Arkansas are amended as follows:

Sec. 2-27 – Code of Conduct – Board of Commissioners.

- (a) Practice civility and decorum in all discussion and debate. Officials will not make belligerent personal, impertinent, slanderous, threatening, abusive, or disparaging comments. No shouting or physical actions that could be construed as threatening will be tolerated. Limit comments to issues and avoid personal attacks.
- (b) Avoid personal comments that could offend other officials, District Manager, employees or the public.
- (c) Honor the role of the Chairpersons of Boards, Commissions, and committees in maintaining order. Remain seated when someone is speaking at the podium.
- (d) Be respectful of other members council, boards, commissions, committees, employees and the public by refraining from abusive conduct, personal charges, or verbal attacks.
- (e) Treat fellow officials with the respect you expect to receive in return.
- (f) Request the opportunity to speak and address the commission through the Chairperson or other person conducting the meeting.

- (g) Recognize fellow officials and speakers by their formal names and appropriate titles.
- (h) Be respectful of others' time and be brief and prepared in making remarks.
- (i) Be prompt in attending public meetings so that they may begin at the publicly posted time.
- (j) Do not engage in personal attacks of any kind under any circumstance.

BE IT FURTHER RESOLVED the Board of Commissioners adopt The Basic Principles of a Collaborative Workplace as follows:

Focus on the situation, issue, or behavior, not the person.

Maintain the self-confidence and self-esteem of others.

Maintain constructive relationships.

Take initiative to make things better.

Lead by example.

Commissioners are required to affirm commitment to this regulation at the beginning of their term or appointment and all elected commissioners are required to reaffirm commitment annually.

This regulation shall become effective immediately upon passage.

PASSED AND APPROVED on this _____ day of _____, 2025

Randy Rahlf, Chairperson
Board of Commissioners
Holiday Island Suburban Improvement District

ATTEST:

David Rochefort, Secretary
Holiday Island Suburban Improvement District

Holiday Island Suburban Improvement District Code of Conduct Affirmation

This code of conduct is designed to describe the manner in which the Board of Commissioners and District Manager should treat one another and others with whom they come in contact in representing the Holiday Island Suburban Improvement District.

I affirm that I have read and understand the Holiday Island Suburban Improvement District Code of Conduct. The principles and guidelines for officials set forth in this document promote civility and set a standard of excellence that engenders trust and promotes the public good. This Board of Commissioners will not condone activities that are in violation of these principles of appropriate conduct.

Chairperson

Vice-Chair

Secretary

Commissioner

Commissioner

District Manager