

**SPECIAL MEETING
BOARD OF COMMISSIONERS
HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT (HISID)
JUNE 29, 2020**

The Special Meeting was held at the District Office and via Zoom. The meeting was called to order by **CHAIR KEN BROWN** at 9:00 a.m.

ROLL CALL: Present for roll call were **COMMISSIONERS KEN BROWN, BILL NOONAN, DAN KEES**, present in the HISID office and **NITA HOLLEY** and **DAVID ORR** via Zoom. A quorum was declared with all commissioners present.

APPROVAL OF AGENDA: **COMMISSIONER KEES** moved to approve the agenda. **COMMISSIONER NOONAN** seconded. Motion carried unanimously.

APPROVE MINUTES: **COMMISSIONER KEES** moved to approve the minutes of the 2-6-20 Special Meeting and 2-24-20 Regular Meeting. **COMMISSIONER NOONAN** seconded. Motion carried unanimously.

CEREMONIAL: None

ANNOUNCEMENTS: **CHAIR BROWN** announced the quilt has been hung on The Barn as part of the Arkansas Quilt Tour and thanked those involved in getting this project completed. He also thanked District Manager Blood and his staff for keeping the amenities and departments running during the Covid 19 pandemic. He also reminded everyone the July 2nd anniversary celebration is postponed until 2021. **COMMISSIONER HOLLEY** gave special thanks to Robert & Chris for repairing a sewer line from the pump station. **DISTRICT MANAGER BLOOD** reminded people to look for the microphone on the screen in order to speak. **COMMISSIONER KEES** reminded the public to give their name and address prior to speaking.

PUBLIC COMMENTS: Susan Osborne, 9 Country Club Drive: This is my first meeting and it is nice to put faces with names that I have heard.

REPORTS:

Financial Reports – December 2019 – May 2020

CHAIR BROWN asked if anyone had any questions regarding the financials. He also commented about the inventory stock at the Pro Shop had not changed. **COMMISSIONER KEES:** Considering the pandemic circumstances, we are actually in pretty good shape. **DISTRICT MANAGER BLOOD** made several comments regarding year-to-date revenue, expenses, and assessment positions. Further discussion was held regarding new housing construction and low inventory. **COMMISSIONER KEES** moved to approve the financial report. **COMMISSIONER NOONAN** seconded. Motion carried unanimously.

BUSINESS:

A) **OLD BUSINESS:** None

B) NEW BUSINESS:

1) Arkansas Rural Community Grant

DISTRICT MANAGER BLOOD reported on the grant application process to construct two 44,000 gallon chemical storage tanks for roadside chemicals, to avoid a preemptive disaster. Due to normal practices of grant awards taking two to three applications prior to approval, it was not anticipated that we would receive this grant upon the first application. Therefore, the matching funds of \$15,000 were not appropriated for this year. I am asking the board to accept the grant to construct two 44,000 gallon chemical storage tanks and approve \$15,000 in matching funds plus shipping and taxes, totaling \$20,000 to match this grant. **COMMISSIONER ORR** asked if, in fact, we received the grant? **DISTRICT MANAGER BLOOD:** Yes, the grant funds are in a Carroll County bank and once we spend our funds, we get the money from the County. **COMMISSIONER ORR** asked if he was asking for appropriating \$15,000 to \$20,000 to complete the project and if the money was in the current budget. **DISTRICT MANAGER BLOOD:** Yes to the amount and no to the money being in the budget. We have a year to complete the project; however, we cannot apply for another grant until the money from this grant is closed out. My first thought as to where to fund this is unexpended capital funds. **COMMISSIONER KEES** said we could easily take this out of reserves and easily cover it. **CHAIR BROWN** asked what needed to be done at the site to prepare for the construction. **DISTRICT MANAGER BLOOD:** The existing stands and plumbing can be used, so it is a matter of placing the tanks in place and connecting the hardware. **CHAIR BROWN** asked how long it would take to complete the project. **DISTRICT MANAGER BLOOD** is hoping to have it done as soon as possible, depending on the availability of the tanks. The next grant application deadline is August 8, so it is my goal to have this completed by August 8 and closed out. **COMMISSIONER HOLLEY:** I think it is great that we have received the grant and we should get this completed through the capital improvement line and out of the Carroll County bank.

PUBLIC COMMENTS: Susan Osborne, 9 Country Club Drive: How much was the grant for?
DISTRICT MANAGER BLOOD: \$30,000.

COMMISSIONER KEES moved to approve the request for funds of up to \$20,000 to complete the construction of two 44,000 gallon chemical storage tanks for roadside chemicals. **COMMISSIONER NOONAN** seconded. Motion passed unanimously.

CHAIR BROWN asked District Manager Blood if he had any areas of need for upcoming grant applications. **DISTRICT MANAGER BLOOD** wants to improve the wintertime response to road conditions by the possibility of further road condition management. This would facilitate faster response time for the Fire Department.

2) 2020 Road Paving and Striping (discussion only)

DISTRICT MANAGER BLOOD: The 2020 roads project is out for bids, which will be opened tomorrow, June 30, at 2:00 p.m. As such, another board meeting needs to be scheduled to approve the winning bids. The project is for a two-inch overlay from the four-way stop at Stateline Drive and Holiday Island Drive, down to the "HI" rock on Stateline Drive. He explained the reason for this to be done. The striping is a separate contract, being small enough to find the most responsive quote. We can get it a whole lot cheaper than lumping it into this one paving contract. We will have upper Table Rock Drive, lower Table Rock Drive, Stateline Drive, Pleasant Ridge Drive and Country Club Drive.

PUBLIC COMMENTS: None

COMMISSIONER COMMENTS: **COMMISSIONER ORR:** For those using Zoom, there is a “chat” option where you can type your question if you have no access to a microphone.

COMMISSIONER AGENDA SCHEDULING:

Monday, July 6, 2020 Special Meeting 9:00 a.m.

DISTRICT MANAGER BLOOD commented on the use of Zoom for meetings. If you have any comments, email me at districtmgr@holidayisland.us or call me.

ADJOURN: **COMMISSIONER KEES** moved to adjourn. **COMMISSIONER NOONAN** seconded. Motion carried unanimously.

Respectfully submitted,



David Orr, Secretary, Holiday Island Board of Commissioners