

**REGULAR MEETING
BOARD OF COMMISSIONERS
HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT (HISID)
MONDAY, AUGUST 23, 2021**

The Regular Meeting was held at the District Office and via Zoom 83893017500. The meeting was called to order by **CHAIR BOB DYAR** at 9:00 a.m.

ROLL CALL: Present for roll call were **CHAIR BOB DYAR, COMMISSIONERS DALE KELLISON, SUZANNE CHILDERS, LARRY STAMPS,** and **KEN BROWN.** A quorum was declared with all commissioners present.

APPROVAL OF AGENDA: **COMMISSIONER BROWN** moved to approve the agenda. **COMMISSIONER STAMPS** seconded. Motion carried unanimously.

APPROVE MINUTES: None

CEREMONIAL: **COMMISSIONER BROWN** acknowledged and thanked Bruce Larson for selecting and setting up the replacement sound system that was stolen.

ANNOUNCEMENTS: None

PUBLIC COMMENTS: Aaron Ingles: Consider a possible reduction or review of the fee for a quitclaim deed. The Board thanked Carl Markus for running Zoom for the meeting.

REPORTS: Deputy Ingle reported during July there were 178 service calls, 33 of which were traffic stops with 25 citations and 16 warnings. Asked about the break-in and thefts at the Marina the District office, he reported there are warrants out for the arrest of the suspects. The majority of equipment stolen and recovered has been returned to the owners. The suspects are not from Holiday Island.

BUSINESS:

A) OLD BUSINESS:

1) Dog Park Discussion

COMMISSIONER KELLISON recommended tabling the discussion for now. Comments received were overwhelmingly against the dog park. Jerry Farlin, 12 Wedgewood Dr., spoke in support of the Dog Park. No further action was taken.

B) NEW BUSINESS:

1) District Office Remodel

DISTRICT MANAGER PRESLEY shared the need for a remodel of the waiting area of the District Office. The recommendation for an additional office for the Administrative Manager at the front of the open area, improvement of the public entrance, and removal of the non-working fireplace are needed changes for better access to the public, the safety of staff, and the visual ability for the Administrative Manager to be aware of the activity. Bids were received from Friendly Glass Company, Eureka Springs, Arkansas, for \$16,124.30 for a partial glass wall, and \$7,500.00 from McGlothlin

Custom Homes – Holiday Island, Arkansas, for removal of the fireplace, replacing the wall, paint, etc. to have a better workflow, customer service, and the safety and security of the staff. Money to cover the expense will be available from City office rental. **COMMISSIONER KELLISON** asked for a visual explanation of the changes recommended. The Board took a five-minute recess to be shown the space and the proposed changes to take place. The Board reconvened. **COMMISSIONER BROWN** moved to proceed with the remodeling project. **COMMISSIONER CHILDERS** seconded. Motion carried.

2) Outsource of Accounting Services

DISTRICT MANAGER PRESLEY described the need for assistance with the accounting system since both Lou DeRosa and Marilyn Clave have left the office staff. The necessary reporting process was caught up by the Administrative Manager for the last three months. The current staff is unable to operate the existing software. He recommended hiring an independent contractor to help monitor the accounting processes two to three days a month to provide accurate information to the Board. The estimated \$70.00-\$75.00 per hour pay would also cover himself and the administrative manager to become trained in the efficient operations of the software. A CPA or Master's Degree with specific experience in the GFOA (government financial official accounting) system would be required. **COMMISSIONER CHILDERS** moved to show Board support to the District Manager to outsource the accounting services of a qualified accountant. **COMMISSIONER KELLISON** seconded the motion. Motion passed unanimously.

3) Establishment of Quitclaim Deed Fee

CHAIR DYAR gave a brief history of a baseline fee of \$1,500.00 currently being charged for a Quitclaim Deed. Regina, Water and Assessments Coordinator, was asked to explain the background and need for reducing the current Quitclaim Deed Fee from \$1,500.00 to \$500 for pending property owners. **COMMISSIONER CHILDERS** moved to give the directive to staff to replace the \$1,500.00 fee with a \$500 fee. **COMMISSIONER BROWN** seconded the motion. Motion passed unanimously.

PUBLIC COMMENTS: Rebecca Sherman, 7 Wild Turkey Drive: Asked about the 2021 Road Program being dispensed until next year and if there was a Board vote to do so; where the proposed storage unit was located for winter supplies, whether those supplies have been ordered; the number of trucks available for the Road Department and whether the Board took action on the various road projects, all of which FOIA will be submitted on each of these questions. **COMMISSIONER DYAR** responded with the fact that the money being held back from the Roads department for combining with City grant funds in 2022 is for repaving, not repair work and the funds are in the bank for the grant money received to build the storage shed. Repairs are ongoing throughout the community. A workshop this afternoon with the Department of Roads and the Water/Wastewater department will be held at 1:00 this afternoon. **DISTRICT MANAGER PRESLEY** asked for the exact location of a hole in the road endangering school bus transportation and assured Rebecca Sherman that the specific hole would be addressed this afternoon.

COMMISSIONER COMMENTS:

COMMISSIONER BROWN responded that the storage shed received no bids and a second bid request has not gone out yet but will be discussed at this afternoon's workshop with the Roads Superintendent.

COMMISSIONER AGENDA SCHEDULING:

Monday, September 20, 2021

Regular Meeting
Workshop with Fire and Carroll County Sheriff

9:00 a.m.
1:00 p.m.

ADJOURN: **COMMISSIONER KELLISON** moved to adjourn. **COMMISSIONER STAMPS** seconded. Motion carried unanimously. The meeting closed at 11:12 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kenneth R. Brown".

Kenneth R. Brown, Secretary, Holiday Island Board of Commissioners