

**APPLICATION FOR BUILDING PERMIT**



**Planning Commission, Inc.**

#1 Parkcliff Drive • Holiday Island, Arkansas. 72631

**PLEASE PROVIDE ALL INFORMATION REQUESTED**

\_\_\_\_ PROPOSED NEW CONSTRUCTION                      Lot \_\_\_\_\_ Block \_\_\_\_\_ Unit \_\_\_\_\_

\_\_\_\_ PROPOSED ADDITION                      PROPERTY ADDRESS \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_

ADDRESS \_\_\_\_\_ LICENSE NO. \_\_\_\_\_

COPY OF LICENSE ON FILE WITH HIPC? (CIRCLE)                      YES                      NO

**ITEMS TO BE INCLUDED WITH PERMIT APPLICATION  
SEE SECTION 1 PAGE 2 OF HIPC REGULATIONS FOR CONSTRUCTION AND RESIDENTIAL  
HABITATION**

- PROOF OF LOT OWNERSHIP – MEMBERSHIP CARD OR COPY OF DEED
- PLOT PLAN, DRAWN TO SCALE ON COPY OF AN ORIGINAL SURVEY
- LOCATION OF STRUCTURE DRAWN TO SCALE ON PLOT PLAN, SHOWING DRIVEWAY LOCATION, SETBACK FROM PROPERTY LINES
- TWO (2) SETS OF CONSTRUCTION PLANS WHICH INCLUDE:

- FOUNDATION PLAN (FULLY DIMENSIONED)
- FLOOR PLAN DRAWN TO SCALE, DIMENSIONED, SHOWING AREA ENCLOSED BY STRUCTURE
- ELECTRICAL PLAN MAY BE SHOWN ON ARCHITECTURAL PLAN
- ALL ELEVATIONS, DRAWN TO SCALE, INDICATING ALL OPENINGS AND MATERIALS TO BE USED

COMPLETED HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT ROAD DAMAGE PERMIT