MEMORANDUM

TO: BOARD OF COMMISSIONERS

FROM: GERALD L. HARTLEY, DISTRICT MANAGER

DATE: MARCH 15, 2013

SUBJECT MARCH 18, 2013 REGULAR MEETING

This memorandum is directed to the agenda listings appearing below:

OLD BUSINESS:

A. Leak Detection/Leak Repair Program: The presentations for the leak detection/leak repair programs will be made by Dan Schrader and me. Mr. Schrader will present the operational and equipment needs. I will address potential funding sources.

B. Infrastructure Committee – Strategic Plan: This item was scheduled at the request of Commissioner Brown at the last regular Board Meeting. It has been listed in such a manner that will allow the Board to establish and appoint a committee.

C. Deputy Contract with Carroll County: At the last regular Board meeting, I was tasked with the responsibility of drafting a new contract. I do not have a final contract to present to the board or the sheriff at this time. The draft contract is being reviewed by Tom Morris, District General Counsel. When there is a final contract, it will be forwarded to the Board for review and after the contact is approved, to the Sheriff.

D. Plumbing Inspection Program: At the last regular Board meeting, I was tasked with the responsibility of drafting a regulation creating a plumbing inspection program. My effort is attached.

The regulation creates the position of Plumbing Inspector and establishes duties and responsibilities. The regulation was drafted with great care as to not create any police powers by HISID. No code has been adopted and no penalty provisions were created. This regulation is directed at determining compliance with the Arkansas State Plumbing Code. Should any plumbing work fail to meet code, the service connection may be disconnected or refused. There are no provisions that would prevent any violation from being referred to the State Plumbing Inspector for enforcement purposes.

The regulation allows for the flexibility of the District Manager to either employ or contract an inspector. The inspector will be provided by existing personnel at no additional expense other than training and the cost of the license. I anticipate that more than one employee will be cross trained and certified as a plumbing inspector

Homeowners can do plumbing work to their home as long as the work meets code and applicable fees are paid.

The regulation does provide for an inspection fee of $30 that includes both rough-in and final inspections. This should be less than what was previously charged by HI Planning Commission. Plumbing inspections are viewed as a public service rather than a revenue producer by my office. No square footage assessment of fees has been included. The Board has discretion to create any fee structure that it wants to.

The regulation addresses other conflicts within the Code of Regulations regarding the Planning Commission.

This regulation has been reviewed and approved by Tom Morris, District Legal Counsel.

Keep in mind that this regulation will have to be read, the emergency clause approved and then voted/approved by 2/3rd of the board. If the emergency clause is not approved, two readings will be required with a vote following the last reading. *Code of Regulations, §2-24(e)(2).*

NEW BUSINESS:

A. Board Meetings: As a follow-up to the housekeeping items, a regulation has been drafted to address concerns discussed with the Board. Additionally the Board had expressed that stated meetings should be created. This regulation:

1. Establishes that the regular meetings of the Board are the third and fourth Mondays of each month. Should a Monday fall on a holiday, the meeting will be held on the following Tuesday.

2. Enables the Board to cancel and reschedule any meeting as it deems fit.

3. Determines who is to tell the District Manager that a special meeting has been called so that required notice can be made.

4. Removes the time periods required for the board to call meetings which does not change FOIA notice requirements.

5. Includes both Commissioner Comments and Commission Agenda Scheduling in the order of business.

6. Removes the conflicts with the FOIA by allowing members of the general public to have the same rights as property owners to attend and participate in board meetings.

7. Allows the chair to regain the floor at any time during public comments.

8. Authorizes the chair to remove disruptive and unruly persons from board meetings.

9. Allows the captions of a regulation rather than the entire regulation to be read.

10. Clarifies that time limits may be imposed on all public comments.

This regulation has been reviewed by Tom Morris, District General Counsel.

The first reading of this regulation is recommended. Keep in mind that since an emergency clause is not included, the regulation will have to be read twice before it can be approved. The regulation will become effective 30 days after its passage. *Code of Regulations, §2-24(e)(2).*

B. Resolution setting Board Meetings: In conjunction with the above regulation, a resolution has been drafted setting the time, date and place of all regular Board meetings for the balance of the year. The purpose of the resolution is to preschedule meetings and to provide required notice.

To approve this resolution, it will have to be read aloud (once) and then voted upon by the Board. *Code of Regulations, §2-24(e)(1).*

C. Solutions Committee: This item was scheduled at the request of Commissioner Ames. It has been listed in such a manner that will allow the Board to establish and appoint a committee.

D. Linda Griswold Appreciation Resolution: To approve this resolution, it will have to be read aloud and then voted upon by the Board. *Code of Regulations, §2-24(e)(1).*I recommend that this matter is acted upon as the first business item for the Board.

MEMO

TO: GERALD L. HARTLEY, DISTRICT MANAGER

FROM: DAN SCHRADER, W/WW SUPT.

DATE: MARCH 14, 2013

RE: LEAK DETECTION/ LEAK REPAIR PROGRAMs

A. LEAK DETECTION

Three options are identified for the creation and implementation of a leak detection program for HISID:

1. In-House: This option suggests the employment of a full-time person for HISID solely dedicated to leak detection. Personnel expenses could be funded by the appropriation made for the employment of an additional plant operation. However, this position cannot operate without the acquisition of some $64,000 in leak detection equipment. Implementation of this program would be delayed by training. The experience of the employee could likewise be a factor in determining the success of field operations.

2. Contracted: This option suggests the employment of a leak detection company to sweep the HISID system and identify leaks. My research indicates that a contractor could sweep the entire system for approximately $40,000. In such sweeps, the location of the leaks would be identified by GPS coordinates that would enable repair to take place later. This would provide the most time efficient method of leak detection in terms of time and cost. This program would not however detect leaks that were missed during the sweep or started after the week was completed.

3. Combination: This option suggests a program utilizing both in-house and contracted capabilities. The entire sweep of the system by a contractor would provide the quickest result for loss. The follow up implementation of an in-house program would address future loss of the system. This is my preferred method.

In terms of cost, the 2013 approved budget appropriated a combined sum of $40,000 for engineering. These funds could be used to fund the some of the anticipated costs to use a leak detection contractor. Involvement of the District's consulting engineering may be needed for the leak detection program.

To fund a full-time leak detection position, the unfilled plant operator position that was approved in the 2013 budget could be used to fund this position. A salary of $ 42,516 and payroll burdens were budgeted. However, this position is worthless unless equipped with the necessary equipment and tools. This position will have to be adequately training as well. Equipment expenses for this position are un-funded. The $66,000 of leak detection equipment cannot be funded through the approved 2013 w/ww budget.

The estimated costs for a leak detection program for 2013 are approximately $126,336 This amount would include the use of a contractor to sweep the entire system, six months of salary and benefits for a full-time in-house leak technician and acquisition of leak detection equipment for use by the in-house technician.

B. LEAK CORRECTION/REPAIR

A leak detection program must be coupled with a leak repair program. Otherwise, no benefits in terms of saved water would result.

The manpower to repair leaks could be provided by existing personnel. How much actual time that w/ww personnel can spend on repairs is subject to other needs. Personnel and equipment from other departments, such as Road Maintenance, could be used to augment the efforts of the w/ww department. Any reassignment would be subject to your approval.

The existing budget for w/ww is adequate to fully fund supply expenses for repairs. The water department budget appropriated some $1,000 for supplies. Supplies cost will be determined by the leak which is impossible to determine until the line is uncovered. It is my opinion that $1,000 will to inadequate. Operating supplies will have to be funding through another source. Water and sewer budgets were slim for 2013. A budget of $25,000 is requested for repair supplies. This amount could go up or down.

There are additional concerns regarding HISID equipment to support a sustained leak repair program. The existing flat-bed trucks are ill suited for w/ww repair work – they are simply too small. There is a need for a medium dump truck with air brakes. The existing trucks brakes will not hold on grade when loaded. Existing backhoes are too large to be trailered. Backhoes are top heavy and ill-suited for steep grades. There is a need for a small track-hoe excavator. A budget has been prepared to reflect the cost of used equipment. No allowance for trade-in of other equipment is provided at this time.

The estimated costs for equipment and supplies for a repair and correction program for 2013 is $129,325.

Combined program costs for 2013 are $255,661

Cost estimates are attached.

HISID

LEAK DETECTION/LEAK REPAIR PROGRAMS

FOR FISCAL YEAR 2013

1.	LEAK DETECTION:			
	a.	Personnel:		$15,936
	b.	Contractor services:		$40,000
	c.	Engineering		$ 4,400
	d.	Leak equipment:		
		i. Permalogs	$ 8,000	
		ii. Data Collector	$ 9,000	
		iii. Probes	$10,000	
		iv. Correlator	$39,000	$66,000
	TOTAL LEAK DETECTION:			$126,336
2.	LEAK CORRECTION/REPAIRS			
	a.	Supplies:		$25,000
	b.	Equipment		
		i. Mini Excavator	$51,825	
		ii. Dump Truck	$48,000	
		iii. Trailer	$ 4,500	$104,325
	TOTAL LEAK REPAIR:			$129,325
	TOTAL:			$255,661

2013 FUNDING ANALYSIS

LEAK DETECTION/CORRECTION PROGRAM

		AMOUNT:	BALANCE:
A.	LEAK DETECTION		$ 126,336
1.	Water and Sewer Fund:		
a.	Personnel expenses	$42,500	
b.	Engineering	$40,000	
	Total	$82,500	$ 43,836

Explanation: These funds suggest the use of appropriations appearing in the approved FY 2013 budget. W/WW had a combined budget of $40,000 for engineering services and $42,516 for an additional plant operator.

2.	General Fund - Capital Improvements:	$43,836	$-0-

Explanation: These funds can be obtained from the reallocation of funding from the approved capital improvements budget for road improvements. This could reduce road improvements by $42,726. A budget amendment would be required.

B.	LEAK CORRECTION/REPAIR		$ 129,325
1.	Equipment Depreciation Reserve Fund:	$ 104,325	$ 25,000

Explanation: This amount could be appropriated from the existing fund balance. Purchase of this equipment would comply with the Code. *See: Sec. 2-204, HISID Code.* A budget amendment would be required.

2.	General Fund- Capital Improvements:	$25,000	$-0-

Explanation: These funds could be obtained by the reallocation of funding from the approved capital improvements budget for road improvements. This would reduce road improvement by $25,000, A budget amendment would be required. If the leak detection and leak repair program are both approved, the total reduction to the capital improvements for roads would be $68,836 leaving an available balance of $131,164

C. OTHER FUNDING OPTIONS

1. Undesignated Reserve Fund: $253,661

Explanation: This option suggests 100% funding of the leak detection program though the Undesignated Reserve Fund. This fund is restricted by the Code of Regulations. *See: Sec. 2-230, HISID Code*. Any use of these funds will have to be replaced in the 2014 under the current regulation.

REGULATION NUMBER: 2013-1

A REGULATION AMENDING SECTIONS 32-32, 32-46(A)(1) AND (B), 32-33 AND 32-47 OF THE CODE OF REGULATIONS, HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT NO. 1 TO CREATE A PLUMBING INSPECTION PROGRAM AND PROVIDE FOR AN INSPECTION FEE; PROVIDING FOR SEVERABLIITY; DECLARING AN EMERGENCY AND ESTABLISHING AN EFFECTIVE DATE.

Whereas, the Holiday Island Suburban Improvement District No. 1 (hereafter "District') owns and operates a water and wastewater system; and

Whereas, the District desires to create a plumbing inspection program.

THE BOARD OF COMMISSIONERS OF THE HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT NO. 1 DOES RESOLVE AS FOLLOWS:

Section 1: That the definition of "Inspector" appearing in Sec. 32-32 of the Code of Regulations, Holiday Island Suburban Improvement District No. 1 is amended to read as follows:

Inspector means ~~an authorized agent of the Holiday Island Planning Commission who shall under the authority of the Arkansas Department of Health plumbing and Gas Codes inspect and duly approve or reject water and sewer installations on private property~~ the duly appointed and qualified plumbing inspector of the Holiday Island Suburban Improvement District No.1.

Section 2: That Sec. 32-46 (a)(1) of the Code of Regulations, Holiday Island Suburban Improvement District No. 1 is amended to read as follows:

(1) Before any connection is made to the District sewer or water main, or to an individual sewer disposal system, all required fees shall be paid to the District and a service connection work order will be issued to the water/wastewater department. ~~However, the district sewer connection will not be made unless a building permit for that unit has been issued by the Holiday Island Planning Commission. Once the connection is made, service will be provided through a construction meter as long as all the planning commission codes have been met. Until a certificate of occupancy has been issued for that unit, should one or more codes be violated, service may be revoked by the planning commission inspection.~~

Section 3: That Sec. 32-46(b) of the Code of Regulations, Holiday Island Suburban Improvement District No. 1 is amended to read as follows:

(b) Service Line: Private water and sewer lines shall be installed by a licensed plumber and in ~~accordance with the Holiday Island Planning Commission regulations.~~ compliance with the Arkansas State Plumbing Code and the regulations of the Arkansas Department of Health. The private water service line runs from the meter loop to the building. The District will install the water service line from the water main to the meter loop at the property line. The private sewer line runs from the sewer main to the building to be served. The District will install the sewer service line with a minimum of two feet of cover. ~~Bedding and location shall meet Arkansas Department of Health Standards. Installation, inspection and maintenance of district water and sewer mains shall fall under the responsibility of the district water/wastewater department. Private water and sewer lines depth and location will conform to all Holiday Island Planning Commission regulations. Deviation from this requirement can be made only if approved in writing, by an inspector. On private property, excavation, trench shaping, pipe bedding, and back filling are subject to the approval of the Holiday Island Planning Commission inspector, who shall inspect all private lines before they may be covered.~~

Section 4: That Sec. 32-33 of the Code of Regulations, Holiday Island Suburban Improvement District No. 1 is amended to read as follows:

Sec. 32-33. ~~Authority of Inspectors~~ Plumbing Inspections

~~Inspectors and other duly authorized employees of the district with proper credentials and training shall be permitted to enter upon all property within the district at a reasonable time for the purpose of inspection, observation, measurement, sampling and testing of any water or sewer mains or service lines.~~

a. Definitions:

Plumbing for purposes of this regulation is defined as the definitions of A.C.A. § 17-38-101, *et seq.* and the Arkansas State Plumbing Code.

b. Inspection and Supervision:

(1) There is hereby created the position of plumbing inspector who shall be employed by and serve at the pleasure of the District Manager.

(2) The plumbing inspector may be employed or contracted as may be determined by the District Manager.

(3) The plumbing inspector shall have experience in plumbing to the extent that enables him to know the plumbing is installed correctly. The plumbing inspector shall likewise hold or acquire any licenses necessary to perform his duties as prescribed by law.

(4) The plumbing inspector shall not be directly connected in any way with any person, firm, corporation, directly or indirectly engaged in the business of plumbing, or plumbing suppliers.

(5) It shall be the duty of the plumbing inspector to insure that all plumbing within the District complies with Arkansas State Plumbing Code. The plumbing inspector may enter any buildings in the District when such buildings are to be connected to the District's water and/or wastewater system.

(6) The plumbing inspector shall prepare or cause to be prepared suitable forms for applications, permits, inspection reports and other such materials.

(7) It shall be the duty of the plumbing inspector to inspect and test all plumbing work for compliance with the Arkansas State Plumbing Code and to require the changing of any such installations that do not meet requirements. It shall be his duty to see that all persons installing or altering plumbing shall be qualified by state law.

c. Applications and Permits.

(1) Before beginning any plumbing work within the District, the person installing or altering the same, shall make application to the plumbing inspector to do such work. Only those persons legally authorized to do plumbing may be issued permits. A permit may be issued to a homeowner to install or alter plumbing in a single family residence, provided the homeowner does the work himself and that such work shall meet the code requirements.

(2) All applications for permits shall be made on the forms designated by the plumbing inspector.

d. Cross Connections – Back Flow:

(1) The District's water department and plumbing inspector, shall be and are hereby authorized to discontinue or cause to be discontinued all water or services to any and all premises, lands, buildings or structures where it is found that an immediate

hazard exists to the purity or potability of the District water supply, by reason of the Arkansas State Plumbing Code and/or the regulations of the Arkansas Department of Health.

(2) The District's water department and plumbing inspector are hereby authorized and directed to take all such steps as necessary to determine all potential hazards to the purity or potability of the District's water supply which exist. Upon determining said potential risks, it shall be the duty of the water department and plumbing inspector to immediately cause notice to go to the owner or other such person responsible for said premises, specifying said hazards, and notifying said person that in the event that said hazard is not corrected within thirty (30) days from said notice, all water service shall be discontinued thereafter until the requirements of the Arkansas State Plumbing Code and the regulations of the Arkansas Department of Health have been complied with.

Section 5. That Section 32-47 of the Code of Regulations, Holiday Island Suburban Improvement District No. 1 is amended to include a new sub-part to be numbered (i), which shall read as follows:

(i). Plumbing Inspection Fees: A plumbing permit application shall be accompanied by fees in accordance with the following schedule:

i. For all required inspections: $30.00 (includes rough and final inspection)

Section 6: CONFLICTING REGULATIONS REPEALED

(a) All regulations or parts of regulations conflicting with any provision of this regulation are hereby repealed.

(b) This regulation being for the regulation of plumbing and for the protection of the public hereof are declared to be separable, and the invalidity of any other clause, sentence, paragraph or section hereof shall not affect the validity of the remainder of this regulation.

Section 7: EMERGENCY CLAUSE

There is an urgent need to regulate more effectively all plumbing installed, altered, repaired or removed within the Holiday Island Suburban Improvement District No. 1, Arkansas, if such plumbing is connected to the District's Water or Sewer System. Therefore, an emergency is declared to exist, and this regulation, being immediately necessary for the preservation of the public peace, health, safety and welfare, shall take effect and be in force from and after its adoption.

Passed and approved this __ day of March, 2013.

HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT NO. 1

_____

Kenneth L. Ames, Chair

Attest:

_____

Kenneth R. Brown, Secretary

REGULATION NO. 2013-2

A REGULATION AMENDING SECTIONS 2-33(c), 2-33(h), 2-34(b), BY ADDING A NEW SUB-PART NUMBERED SECTION 2-34(i) AND REPEALING SECTION 2-33(D) OF THE CODE OF REGULATIONS, HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT NO. 1; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

THE BOARD OF COMMISSIONERS OF THE HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT NO. 1 DOES RESOLVE AS FOLLOWS:

Section 1: That Sec. 2-33(c) of the Code of Regulations, Holiday Island Suburban District No. 1 is amended to read as follows:

(c) ~~Calling~~ Meetings. The regular meetings shall be conducted on the third Monday of each month and, when determined necessary by the Board, on the fourth Monday of each month. In the event that any meeting falls on a HISID recognized holiday, such meeting may be held on the immediately following Tuesday. Nothing herein shall be construed to prevent the Board from cancelling or rescheduling any meeting as it may see fit. Meetings shall be held as often as the needs of the District require. A meeting may be called at any time by the chair~~man~~ or any three members of the board by informing the other commissioners of the date, time and place of such meeting and the purpose or purposes for which ~~it~~ the meeting is to be held. When such meeting is called, the district manager will be informed by the chair or the commissioners calling such meeting so that ~~the~~ public notification can be made. ~~And posted at designated locations~~.

Section 2: That Section 2-33(d) of the Code of Regulations, Holiday Island Suburban Improvement District No. 1 is hereby repealed as follows.

~~(d) *Notice of the meetings.* Notice must be made according to the Freedom of Information Act of 1967. Two hours' notice is required for special meetings, and 48 hours' notice is required for work sessions and regular meetings.~~

Section 3: That Sec. 2-33(h) of the Code of Regulations, Holiday Island Suburban District No. 1, is amended to read as follows:

(h) Order of Business. The order of business of the regular meetings of said board shall be as follows:

(1) Call to Order

(2) Pledge of Allegiance

(3) Roll call

(4) Declaration of a quorum

(5) Approve agenda

(6) Approve minutes

(7) Comments from public

(8) Reports

(9) Business

(10) Announcements

(11) ~~Adjournment~~ Commissioner Comments

(12) Commissioner Agenda Scheduling

(13) Adjournment

Section 4: That Sec. 2-34(b) of the Code of Regulations, Holiday Island Suburban Improvement District No. 1, is amended to read as follows:

(b) Public Participation. The Holiday Island Suburban Improvement District No. 1 board of commissioners is committed to ~~fully~~ disclosure of the business activities of the District to the public as well as ~~the democratic right of all~~ the public's ~~property owners to participate~~ ability to make comments ~~participation in~~ at ~~the~~ board meetings. ~~The district shall make every attempt to inform the property owners of Holiday Island of the items to be considered by the board of commissioners. The means used will include advertisements used in a local newspaper, special notices to all property owners who have shown a direct interest in the matters to be considered, and agenda copies made available at all board meeting.~~

(1) Members of the audience will be offered an opportunity to make comments~~speak~~ on ~~all questions~~ matters before the board of commissioners. To participate, the ~~Any property owner~~ person shall first state his or her name and address followed by a concise statement of the person's position on the question under discussion. Repetitive comments should be avoided; this applies to comments made previously to the board of commissioners or by a member of the board. All remarks should be addressed to the board of commissioners as a whole and not to any particular member of the board or

District employee. No person other than the board members and the person having the floor shall be permitted to enter into any discussion without permission from the chair. No questions shall be asked of a board member or District employee except through the chair. The chair of the board of commissioners may regain the floor from public comments at any time.

(2) All members of the public are requested to accord the utmost courtesy to members of the board of commissioners, to other members of the public appearing before the board, and to the District staff and are asked to refrain at all times from rude or derogatory remarks, reflections of integrity, abusive comments and statements as to motives and personalities. The chair of the board of commissioners may remove disruptive and unruly persons from meetings.

Section 5: That Section 2-34(h) of the Code of Regulations, Holiday Island Suburban Improvement District No. 1 is amended to read as follows:

(h) Readings. All regulation captions ~~and non-emergency resolutions~~ shall be read aloud at two meetings~~, exclusive of work sessions,~~ with the vote to follow immediately upon the second reading. ~~It shall be the duty of the chairman to establish time limits if deemed necessary, for interested parties and/or other public comments on items on the agenda.~~

Section 6: That the Code of Regulations, Holiday Island Suburban Improvement District No. 1 is hereby amended by adding a sub-part to be numbered Sec. 2-34(i), which shall read as follows:

(i) It shall be the duty and responsibility of the chair of the board of commissioners to establish time limits for interested parties and/or other public comments on items on the agenda.

Section 7: CONFLICTING REGULATIONS REPEALED.

(a) All regulations or parts of regulations conflicting with any of the provisions of this regulation are hereby repealed.

(b) This regulation being for the providing for meetings and public participation before the board of commissioners is declared to be severable, and the invalidity of any clause, sentence, paragraph or section hereof shall not affect the validity of the remainder of this regulation.

Section 8: This regulation shall become effective thirty (30) days after its second reading.

PASSED this __ day of March, 2013.

Signed:

HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT NO. 1

_____

Kenneth L. Ames, Chair

Attest:

_____

Kenneth R. Brown, Secretary

RESOLUTION NUMBER: 2013-R1

A RESOLUTION SCHEDULING BOARD OF COMMISSIONER MEETINGS FOR THE BOARD OF COMMISSIONERS FOR THE REMAINDER OF 2013.

Whereas, the Board of Commissioners declares its regular meetings for the remainder of 2013.

THE BOARD OF COMMISSIONERS OF THE HOLIDAY ISLAND SUBURBAN IMPROVEMENT DISTRICT DOES RESOLVE AS FOLLOWS:

1. The regular meetings of the Board of Commissioners of the Holiday Island Suburban Improvement District shall occur at the HISID District Office located at 110 Woodsdale Drive, Holiday Island, Arkansas and shall commence at 9:00 a.m. on the following dates:

March 18, 2013

March 25, 2013

April 15, 2013

April 22, 2013

May 20, 2013

May 28, 2013

June 17, 2013

June 24, 2013

July 15, 2013

July 22, 2013

August 19, 2013

August 26, 2013

September 16, 2013

September 23, 2013

October 21, 2013

October 28, 2013

November 18, 2013

November 25, 2013

December 23, 2013

December 30, 2013

2. The Board of Commissioners may call other meetings as it may determine necessary subject to proper notice thereof.

3. Any meeting stated above may be cancelled or rescheduled upon proper notice as provided by law.

PASSED AND APPROVED THIS 18TH DAY OF MARCH, 2013.

_____

Kenneth L. Ames, Chair

Attest:

_____

Kenneth R. Brown, Secretary

RESOLUTION NO. 2013-R2

A RESOLUTION COMMENDING AN ELECTED COMMISSIONER

WHEREAS, Linda Griswold fulfilled her term of office as a duly elected commissioner, and

WHEREAS, The Board of Commissioners desires to make a public declaration.

NOW THEREFORE, The Board of Commissioners of Holiday Island Suburban Improvement District No. 1, Carroll County, Arkansas, does hereby resolve as follows:

1. Commissioner Linda Griswold served well and faithfully in discharging her duties as commissioner from December 2009 to December 2012.

2. Her leadership, insight and recognition of community needs have significantly contributed to maintaining and improving this District.

3. The experience of serving with Commissioner Griswold was both a privilege and a pleasure. We will miss her lively and open participation in all our work.

ACCORDINGLY, this Resolution acknowledges our appreciation for Commissioner Griswold's commitment and dedication to Holiday Island.

PASSED AND APPROVED on this 18th day of March, 2013.

_____
Chair, Board of Commissioners

ATTEST: _____
Secretary, Board of Commissioners